

## Kings Norton Parish Magazine Copy Submission Deadlines 2021

Here is a list of deadlines by which copy can be submitted to David Ash for each edition of the Parish Magazine in 2021. Submissions should arrive before midnight.

<b>Edition</b>	<b>Deadline</b>
January 2021	Friday 11th December
February 2021	Friday 15th January
March 2021	Friday 5th February
April 2021	Friday 12th March
May 2021	Friday 9th April
June 2021	Friday 14th May
July 2021	Friday 11th June
August 2021	Friday <b>2nd</b> July
September 2021	Friday 6th August
October 2021	Friday 10th September
November 2021	Friday 15th October
December 2021	Friday 12th November

### **About Text**

Our preferred text formats are **MS Word** (Windows or Mac), **Pages** (Mac) or any open source equivalent (e.g. **Open Office, Libre Office**). Plain text and rich text formats are also welcome, but we cannot accept Microsoft Publisher files.

### **About Images**

Our preferred image format is **.jpeg**, though other common file types can be accepted. Please separate images from text and send them as separate files. **Do not embed them in your document.**

Email your copy as an attachment to:

**[copy@kingsnorton.org.uk](mailto:copy@kingsnorton.org.uk)**

If you are unable to wordprocess your submission, hard copy (printed or handwritten) should be sealed in an envelope, marked clearly for the attention of David Ash and entrusted to the staff at the Parish Office (81 The Green, Kings Norton, B38 8RU) in advance of the published deadline.

Deadlines for 2 months ahead will be printed on page 3 of the magazine.